



Charlotte County Airport Authority

Punta Gorda Airport

James W. Herston Vice-Chair	Kathleen Coppola Secretary/ Treasurer	Robert D. Hancik Asst. Secretary/ Treasurer	Paul Andrews Commissioner	Vanessa Oliver Commissioner	James W. Parish CEO	Darol Carr Authority Attorney
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Thursday, November 19, 2020
9:00 A.M.

7375 Utilities Road, Building 313, Punta Gorda, FL (**Reduced Room Capacity**)

Public access available by phone or online beginning at 8:50 a.m. for listening purposes only.

Call in phone number: 727-502-6839
Conference ID: 769 494 418#

Find the online meeting link at www.flypgd.com/airport-authority/meeting-minutes-and-agendas/

AGENDA

- Call to Order:** Reminder to turn off your cell phones
- Invocation:** For those who wish to join, please rise for the invocation.
- Pledge of Allegiance**
- Swearing in Ceremony – Judge Gentile**
- Roll Call**
- Citizen’s Input:** Anyone wishing to address the Board during this portion should state their name for the record. Each citizen is allowed up to two minutes to express their opinion.
- Additions and/or Deletions to the Agenda**
- Employee Service Recognition** **Ms. Desguin**
- Consent Agenda:** All matters listed under this item are considered routine and action will be accomplished by one motion without separate discussion of each item. If discussion is desired by a Commissioner, item(s) will be removed from the Consent Agenda and considered separately.

Secretary/Treasurer

Minutes Workshop – October 01, 2020
Minutes Regular Meeting – October 15, 2020

CEO

Resolution 2020-09 Budget Amendment – All budget amendments must be made any time within the fiscal year or within 60 days following the end of the fiscal year. The 2019/2020 Annual Budget needs to be amended to \$33,331,574 from \$29,362,066.

Staff Recommended Action: Board approve Resolution 2020-09.

10. 2021 Legislative Priorities

Jerry Paul

11. Secretary/Treasurer's Report

Mrs. Coppola

- a. Accounts Receivables
- b. Income Statement
- c. Balance Sheet

Mr. Parish
Mr. Parish
Mr. Parish

12. Liaison Reports

- a. Punta Gorda City Council
- b. Board of County Commissioners
- c. Metropolitan Planning Organization
- d. Community

Mr. Hancik
Mr. Herston
Mr. Andrews
Mrs. Coppola

13. Attorney's Report

Attorney Carr

14. CEO's Report

Mr. Parish

- a. Development Update
- b. Marketing Update
- c. Aviation Report

Mr. Ridenour
Mrs. Miller
Mr. Mallard

15. Old Business

16. New Business

- a. Election of Officers
- b. Proposed 2021 Meeting Schedule
- c. Assign Legislative Liaison
- d. Resolution 2020-10
- e. Contract Amendment with Vasey Aviation Group, LLC
- f. Letter of Engagement from Baker McKenzie
- g. December Workshop/Public Forum

Attorney Carr
Mr. Parish
Mr. Parish
Mr. Parish
Mr. Parish
Mr. Parish
Mr. Parish

17. Commissioner's Comments

18. Adjournment

Agenda items for November 19, 2020 Meeting

A copy of all the attachments are at www.flypgd.com/airport-authority/meeting-minutes-and-agendas/

15. Old Business

16. New Business

- a. **Election of Officers** – Attorney Hackett will hold the Election of Officers to elect a Chair, Vice Chair, Secretary/Treasurer and Assistant Secretary Treasurer
- b. **Proposed 2021 Meeting Schedule** – To help the Board and staff with planning for the upcoming year, staff is suggesting that some of the dates for the Regular Monthly Meeting be adjusted, canceled, or set as workshops. This will not mean that the calendar cannot be adjusted as needed throughout the year. Copy of calendar attached.
Staff Recommended Action: Board discretion.
- c. **Assign Legislative Liaison** – In order to move forward with the 2021 Legislative Priorities, it is preferred to have a single designed Legislative Liaison to attend any and all required meetings.
Staff Recommended Action: Board discretion.
- d. **Resolution 2020-10** – A Resolution has been created regarding the AIPP.
Staff Recommended Action: Board discretion.
- e. **Contract Amendment with Vasey Aviation** – Following the Board’s direction given during the October 15, 2020 meeting, a contract amendment with Vasey Aviation Group, LLC has been negotiated.
Staff Recommended Action: Board discretion.
- f. **Letter of Engagement from Baker McKenzie**
Staff Recommended Action: Board approve engaging Baker McKenzie for the AIPP transaction. Fees for each phase will be brought back to the Board at a later date.
- g. **December Workshop/Public Forum** – In order to discuss the AIPP further, it is desired to have a Public Forum with Investors from 9:00 AM to 10:00 AM and a Workshop that begins at 10:00 AM. Staff has confirmed that all Commissioners are available for the selected date and times.
Staff Recommended Action: Board schedule a Public Forum from 9:00 AM to 10:00 AM with a Workshop beginning at 10:00 AM on Tuesday, December 08, 2020.