



Charlotte County Airport Authority

Punta Gorda Airport

Pamella Seay Chair	James W. Herston Vice-Chair	Kathleen Coppola Secretary/ Treasurer	Robert D. Hancik Asst. Secretary/ Treasurer	Paul Andrews Commissioner	James W. Parish CEO	Darol Carr Authority Attorney
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Thursday, February 20, 2020
9:00 A.M.

7375 Utilities Road, Building 313, Punta Gorda, FL

AGENDA

- 1. Call to Order:** Reminder to turn off your cell phones
- 2. Invocation:** For those who wish to join, please rise for the invocation.
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Citizen's Input:** Anyone wishing to address the Board during this portion should state their name for the record. Each citizen is allowed up to two minutes to express their opinion.
- 6. Additions and/or Deletions to the Agenda**
- 7. Employee Service Recognition** **Ms. Desguin**
- 8. Consent Agenda:** All matters listed under this item are considered routine and action will be accomplished by one motion without separate discussion of each item. If discussion is desired by a Commissioner, item(s) will be removed from the Consent Agenda and considered separately.

Secretary/Treasurer

Minutes Regular Meeting – January 16, 2020

CEO

Enterprise Leasing Company of FL, LLC Lease – Enterprise Leasing Company of FL, LLC would like to lease Building 212, units 4 and 5 to be utilized as vehicle maintenance center. (This lease will be signed by Lessee prior to meeting date or it will be pulled from the Consent Agenda.)

Staff Recommended Action: Board approve lease with Enterprise Leasing Company of FL, LLC

- 9. Secretary/Treasurer's Report** **Mrs. Coppola**
 - Accounts Receivables Mr. Parish
 - Income Statement Mr. Parish
 - Balance Sheet Mr. Parish

10. Liaison Reports

- a. Punta Gorda City Council
- b. Board of County Commissioners
- c. Metropolitan Planning Organization
- d. Community
- e. State Legislation

Mr. Hancik
Mr. Herston
Mr. Andrews
Mrs. Coppola
Chair Seay

11. Attorney's Report

Attorney Carr

12. CEO's Report

- a. Development Update
- b. Marketing Update
- c. Aviation Report
- d. Economic Development Partnership Overview

Mr. Parish
Mr. Ridenour
Mrs. Miller
Mr. Mallard
Mr. Parish

13. Old Business

- a. Restaurant Proposal

Mr. Parish

14. New Business

- a. Audit Presentation
- b. State Infrastructure Bank (SIB) Loan
- c. Set Date for Workshop

Mr. Parish
Mr. Parish
Mr. Parish

15. Citizen's Input: Anyone wishing to address the Board during this portion should state their name for the record. Each citizen is allowed up to two minutes to express their opinion.

16. Commissioner's Comments

17. Adjournment

Agenda items for February 20, 2020 Meeting

A copy of all the attachments are at www.flypgd.com/airport-authority/meeting-minutes-and-agendas/

12. Old Business

- a. **Restaurant Proposal** – Board discussion.

13. New Business

- a. **Audit Presentation** – Presented by Tuscan & Company.
Staff Recommended Action: Board approve audit report.
- b. **State Infrastructure Bank (SIB) Loan** – SIB loan documents have been provided by FDOT for Board review. Once the Board has provided comments and approved submitting the loan document back to FDOT, a final loan document will be received to be approved at a later meeting.
Staff Recommended Action: Board provide comment and approve submitting document back to FDOT.
- c. **Set Date for Workshop** – In addition to the regularly scheduled April Board meeting, Staff would like to hold a Workshop. The preferred date for both Staff and the Consultant is April 7th. Alternative preferred days include April 1st, 2nd, 3rd or the afternoon of the 8th.
Staff Recommended Action: Board discretion.