

PUNTA GORDA AIRPORT (PGD)

REQUEST FOR QUALIFICATIONS (RFQ) NO. 2018-002
NEW GENERAL AVIATION TERMINAL FACILITY
CHARLOTTE COUNTY AIRPORT AUTHORITY

ADDENDUM NUMBER ONE

Issued July 19, 2018

The following Addendum is hereby made part of RFQ 2018-002.

QUESTIONS AND ANSWERS

Question 1.

Will any of the following items requested by the RFQ be included in the 20-page limit? If not, is it acceptable to put them in an appendix?

- Addendums
- Tabs
- Statement of Good Faith Efforts
- Proof of insurance letter
- Copies of State of Florida professional engineering and architecture licenses
- W-9
- DBE Utilization Forms
- DBE Certifications

Answer 1.

The items listed above will NOT be counted as part of the 20-page limit. Please include these items in the respective TAB's for consistency.

Question 2.

Would you please provide clarification if the intent of requested information in Tab 3, C is related to the delivery method of the terminal project? Approximately how many companies should we list? (RFQ language: List Program Management, Project Management, Engineering and Construction Management companies the firm has worked with. Provide a brief description of the relationship and the significant project activities or accomplishments. Include the name and phone number of a key contact for each company.)

Answer 2.

The intent of Tab 3, Item C is as stated and in the description of the relationship, the type of delivery method used in that relationship can be included. The number of companies to list is at your discretion.

Question 3.

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For TAB 2, C6. Provide Proof of Insurance Capability – would insurance certificates detailing our coverage amounts be okay to include instead of a letter in our response?

Answer 2.

Yes, insurance certificates are acceptable.

Question 4.

Please confirm that the Standard Form 330 is not desired/required, and it is the intent to have both corporate experience and key personnel resumes included within the 20 page limit.

Answer 4.

Standard Form 330 is not required. Corporate experience and brief resumes are included as part of the 20-page limit. However, full, and detailed resumes can be included as an appendix and not count as part of the 20-page limit.

Question 5.

Will the Authority accept the Schedule on an 11x17 sheet of paper?

Answer 5.

Yes.

Question 6.

Can the timeframe of representative projects be extended beyond the required five-year window?

Answer 6.

No.

Question 7.

In regard to Tab 3 – C.: Is there a timeframe or quantitative requirement in which the list of Program Management, Project Management, Engineering and Construction Management should be provided? (ex. past five years; at least 3 companies).

Answer 7.

The timeframe is the past five years and the number of companies to list is at your discretion.

End of Addendum Number 1