

CHARLOTTE COUNT AIRPORT AUTHORITY

MINUTES OF WORKSHOP – NOVEMBER 17, 2016 – 10:35 A.M.

1. Call to Order

Chair Andrews read the meeting notice into the record (copy attached).

2. Invocation

Commissioner Herston gave the invocation.

3. Pledge of Allegiance

4. Roll Call

Present: Chair Andrews; Commissioners Coppola, Hancik, Herston and Seay; Mr. Mallard, Mr. Ridenour and Mrs. Jennifer Smith. **Others present:** Don Lee, Jim Kaletta, Mike Hirsh, Councilwoman Prafke, Paul Piro, Kelly Rubino, other people from the private sector and a member of the press.

Commissioner Hancik commented on the there being a formal agenda for the workshop and opined it should be an open discussion amongst the Board and the public with some controls. He commented that Mr. Parish is disseminating more information to the Board. Chair Andrews opined that the agenda is in a format the Board can discuss and item seventeen is Board Discussion and that is wide open. Commissioner Seay commented on the different type of meetings the Board can have.

5. Citizen's Input

Robert Troise- Commented on an editorial in the Charlotte Sun regarding selecting a public relations firm and the Board going out and talking to the public. He opined that it is important to hear what the people have to say about what is going on at the airport.

Gary Skillicorn – Commented that he supports Commissioner Hancik's view of the structure of the workshop versus meeting.

6. Master Plan Schedule Detailing, Scope of Work, Dates of Deliverables and Meetings

Commissioner Hancik commented on receiving the Master Plan schedule. Mr. Parish commented the first meeting with the users of the airport and then a meeting for the public will be on December 1st. Commissioner Hancik suggested making the advertisements for the public workshops be larger than just a legal ad. He suggested letting the new PR firm do public announcements and display ads. He asked about who the stakeholders are. Commissioner Herston thought there might be more Citizen's Input.

Steve Gnech – Asked for a copy of the schedule that is being shown. Mr. Parish commented that the information on the Master Plan is on the website. There was discussion between Mr. Gnech and Commissioner Seay on the information that is presented at the meeting and the difference between a regular meeting and a workshop. Commissioner Seay commented on the difference between a workshop and a public hearing. There was discussion on the Master Plan being a process.

Richard Pitz – Opined that Commissioner Seay owed Mr. Gnech an apology.

Jean Angus – Opined that was unprofessional. She commented on being more transparent and the community must deal with the decisions the Authority makes. She opined that the Authority needs to share with them what the Authority is doing and why they are doing it.

Don Lee – Opined if people want information they need to come to the meetings.

Chair Andrews commented that this is an informational meeting and there is public input at the beginning of the Master Plan. Mr. Parish explained staff requested from Board items they wanted to discuss and got a list from various Board members and not knowing what was going to be discussed staff prepared a list of items. He explained that the graphic is a breakdown of the tasks that was included in the information on the Master Plan that was in the Board packets for the regular meeting. He commented that if more information is needed it can be provided. Commissioner Hancik suggested putting the presidents of the POA/HOA for Seminole Lakes and Burnt Store Meadows on the stakeholders list. Mr. Parish explained that the stakeholders are users of the airport and there will be additional meetings with the public. He commented on what the meetings will cover and there being a citizen's action committee formed. There was further discussion on the Master Plan process and the use of iPads or type of device for Board communication and information. A member from the audience commented on there being no information on the website on this meeting and would like to have had more information. Mr. Parish explained that it was a workshop and did not know what the Board would need and the entire package for the regular meeting is on the website. He explained that the chart can be put on the Master Plan Page on the website but will constantly be updated.

7. Review of Capital Improvement Program/Relationship to PFC, FAA, and FDOT Grants

Commissioner Hancik commented that he would like to go over the analysis of the PFC application. He commented that a big amount of PFC funds in the next five years are to repay the Authority funds that have already been expended and the balance would go to projects. Mr. Parish commented that it would also go to the wetland mitigation. Commissioner Hancik asked if Allegiant had issues if a PFC of more than two dollars was imposed. Mr. Parish commented that they commented that three dollars would be significant to them. He commented on the some of the future projects that need to be done. There was discussion on entitlement and discretionary money from the FAA. Commissioner Seay commented on the model that the Authority has in attracting airlines and it not going unrecognized in Tallahassee. Mr. Parish commented that FDOT and FAA

are looking at the return for their investment and opined that is why the Authority has been successful in getting funding. He commented on the Master Plan looking at the airport for the next five to twenty years. Commissioner Hancik commented on capacity issues. There was discussion on the airline turn fees and the airline operating agreements. Commissioner Herston commented on the wetland mitigation. Mr. Parish commented on the environmental assessment being done upfront for the projects on the five-year CIP. He explained that a short form EA will be done on the wetlands and will be delineated and have been approved in the Authority's wildlife hazard plan. Commissioner Coppola commented on the land the County owns. There was discussion on plans to lease the County property for development, the wetlands that are on the property the County owns and access to the property. Mr. Troise commented on the FAA approving the Authority to collect PFC funds. Mr. Parish explained the FAA tells the Authority what they can what the Authority can spend and what they can spend it on. Mr. Troise commented that the Authority cannot charge more than what it needs. There was discussion on wetland mitigation, the wildlife hazard plan and how and why wetlands must be mitigated.

8. Entry of Frontier

This item was discussed earlier.

9. Goals and Objectives of Staff for FY16/17

Mr. Parish went over a list of goals that the Authority has. He commented that in 2017 the goal is the Master Plan and the air carrier ramp expansion. He commented that staff has a long list of goals. He commented on the resolution that City of Naples Airport has that outlines how the airport operates and is updated every year. He would like the Board to take a look at it.

10. Community Involvement

Mr. Parish explained that the Authority's social media is up, toured a group of real estate agents, different groups a tour of the tower, there is a group that will be coming to welcome the first flight from Trenton, NJ, working with the Arts in Public Places who will be putting up art in the departure side of the terminal, Frontier promo with pets and spoke at an EAA meeting. He commented on that community involvement will be available during the Master Plan process.

11. Airport Legislative Issues

Mr. Parish commented that Mr. Jerry Paul went over a list of legislative issues at the meeting in October. He went over the list of issues that Florida Airports Council is watching in the upcoming Legislative session at the State and Federal level.

12. Communication Preferences

Mr. Parish commented that he would like to supply each Board member with a laptop that they can get all their e-mails on. He commented that he prefers using e-mails to communicate. He commented that they will be available if any of the Board members want one. Commissioner Seay commented that she prefers e-mails and having a dedicated computer just for the Authority so if there is an issue she can turn over the computer. Chair Andrews commented on using the airport e-mail account and not personal accounts for airport business.

13. Display Area in Terminal for Chamber of Commerce

Commissioner Herston commented that both the Charlotte County Chamber and the Punta Gorda Chamber produce visitor guides. He commented that the prices to display them in the terminal are too expensive for them. He proposed a fee free zone for the Chamber of Commerce or renting a space for a rack. Mr. Parish commented that the concern is does it take the advertisers in the magazine out of the advertising pool for the terminal. He commented that Corey does not have the manpower or storage to keep the racks full. He commented that he has been talking them. He commented on doing something for one chamber and not another. Commissioner Herston proposed taking it out of his Commissioner pay. Commissioner Hancik commented on information booth with volunteers. There was discussion on information booths.

14. Murals at the Airport

Commissioner Herston suggested