

CHARLOTTE COUNTY AIRPORT AUTHORITY

MINUTES OF REGULAR MEETING - FEBRUARY 18, 2016 - 9:00 A.M.

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1. Call to Order

Chair Andrews read the meeting notice into the record (copy attached).

10 **2. Invocation**

Commissioner Herston gave the invocation.

3. Pledge of Allegiance

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4. Roll Call

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Present: Chair Andrews; Commissioners Coppola, Hancik, Herston and Seay; Assistant Executive Director Parish; Attorney Garrard; Ms. Desguin; Mr. Laroche; Mrs. Smith and Ms. Straw. **Others present:** Steve Henriquez, Jim Kaletta, Mark Kistler, Joseph Gentry, Jim Deutsch, Bob Mauti, Dave Goode, Scott Brady, Alan Boynton, Tyler Ezzi, Councilwoman Prafke, Carl Parsons and other people from the private sector.

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5. Additions and/or Deletions to the Agenda

6. Citizen's Input

7. Consent Agenda

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Commissioner Seay made the motion to approve the Consent Agenda. Commissioner Herston seconded. Motion passed unanimously.

8. Secretary/Treasurer's Report

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Mr. Parish reported that certified letters were sent to those who were behind in the accounts receivables. He commented that Allegiant has paid all of their uplift fees. He explained that Allegiant gave the Authority a fuel truck and before the Authority accepted it there were repairs that were required. He commented that on the revenue side the Authority exceeded their expectations for total operating. He commented that airline revenues were a little under and opined that is due to parking. He explained that the per-enplanement calculations assumes the normal parking ratio and with the overflow parking the full amount for long term parking is not collected. He commented that the Authority is over budget. Commissioner Coppola asked if there were a lot of cancelations because of the weather. Mr. Parish explained that there were not a lot but did have a few extra planes because they were stuck here. Commissioner Herston commented on the fuel and oil sales and prices being down. Mr. Parish commented that the Authority has to assume the cost of fuel for

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the budget at the beginning of the year so the revenue is low and the expenses is equally as low.

9. Committee Reports

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a) **Land Use** - Commissioner Herston reported on the public side that there was not a whole lot of activity. He reported that Charlotte County continues trying to develop their land development regulations. He reported on the private side that he is disappointed in government. He commented that he has been trying to assist Circle-K on getting a project approved. He commented that there is the use of a driveway issue that Public Works is against and the County will lose Circle-K at that location. He commented that they have other projects they want to bring into Charlotte County and have talked to corporate and they will be staying away from Charlotte County. He commented that it will mean the loss of jobs. He commented that he is disappointed in Charlotte County's "Open for Business" policy and having to deal with staff. He commented that the Commissioner's intervened where they could and he has until 5:00 today to get final approvals.

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b) **Economic Development** - Chair Andrews commented on an article that was in the February 7th newspaper. He reported that real estate is good in Charlotte County and is a seller's market with the inventory being where it is at. He opined that the airport has an economic impact on the county overall.

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d) **Public Relations/Special Events** - Commissioner Coppola reported that she attended APG's Cirrus Lifestyles Event. She commented that upcoming is the Wings, Wheels and Wine event at AirTrek on March 5th, the Commemorative Air Force will be here March 11th through the 13th, the sixteen North American Trainer T-6's and T-28's will be here April 1st through the 5th and the Air Show is October 21st to the 23rd. She reported that the AirTrek event is a charity event.

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e) **Government Liaison** - Commissioner Seay thanked all of those who voted for her during the Charlotte Symphony fund raiser. She reported that she attended an aviation law seminar and there was information regarding drones and the need for pilots. She commented on the support the Authority received from the Legislators regarding Western Michigan University. She reported that she and Mr. Parish went to Michigan and met with the staff. She explained that there will be a report next month. She commented that it was a last minute to go and will be asking the Board for reimbursement. She reported on the Legislative report she received (copy attached). She reported that she has filed her paperwork as a candidate for the Airport Authority and Chair Andrews also has filed.

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f) **Metropolitan Planning Organization** - Commissioner Herston commented that he had previously reported on the joint meeting with Sarasota/Manatee MPO. He reported that he missed the last MPOAC meeting.

- 5 g) **Aviation Activities Report** - Commissioner Hancik reported on the fuel slides and that airline fuel pumped is about the same as last year and that is attributed to Allegiant now using the Airbuses which are more fuel efficient. He commented that passenger growth is up and at some point in time it may level out. He commented on T-hangar vacancies.

10. Attorney's Report

11. Executive Director's Report

- 10 a) **Development Update** - Mr. Parish reported that the terminal opened last week and the second bag belt is being installed. He reported that Taxiway Alpha has had some delays because of weather and is slightly behind schedule. He reported that the FAA has accepted the Authority's applications for the bag belt system and the Master Plan. He commented that the third application that has been turned in is for Western Michigan University and the general aviation ramp on the north side of the airport next to 9-27.

- 15 b) **Miscellaneous Items** -Mr. Parish reported that the audit report may be delayed. He explained that the State is trying to figure out how to make Special Districts show the potential debt of the Florida Retirement System. He commented that they may be violating their own rules by not giving the Authority the numbers until after the Authority's audit is required to be done. He explained that the State wants the Authority to show on their books the potential debit/payments made to the Florida Retirement System. He explained that potentially it could be a very good number that may never happen.

20 He reported that he met with Western Michigan University in Kalamazoo and things are moving forward and there are some significant hurdles the Authority has to jump and opined they are all manageable. He commented that the Authority is working on a one room lease in the FBO with them that has taken six weeks. He commented if that is taking six weeks for a one room lease a thirty year lease will take time.

25 Commissioner Hancik asked if there will there be an opportunity to speak to the Auditors on questions he has on the draft audit. Mr. Parish suggested going to Mrs. Cauley first and if she can't answer them then to get with the Auditors. Commissioner Hancik commented that he would sit down with her and go through his notes with his questions.

30 Commissioner Hancik commented that he looks forward to the report on Western Michigan University. He commented that the Board has not heard the parameters of the leases, who will build the buildings, who's paying and the parameters of operating without giving the place away. Mr. Parish commented that it is his intention not to. He opined it has to be a win on the Authority's side.

45 12. Old Business

13. New Business

5 a) **Florida International Air Show** - Mr. Parish explained that Mr. Tyler Ezzi, Chairman
of the Florida International Air Show, asked for time to talk to the Authority about the
upcoming Air Show. Mr. Ezzi reported that the Air Show is moved to October 21- 23,
2016. He commented that they went to the International Council of Air Shows (ICAS)
10 in December to see what was available and everyone agreed October was a great month
for an air show. He commented that this is a new chapter for the air show. He reported
that they are doing a lot of new and exciting stuff. He commented that the Air Show
Board has an Airport Authority member as an ex-officio officer and Lorah Steiner has
accepted an advisory role and has been doing a great job. He commented that Dana
Carr (AirTrek), Jennifer Smith (APG), Ricki Markel (Centennial Bank) are now on the
Board. He reported that they met with the County Commissioners this week. He
15 commented that with the show being in October they are looking at an Octoberfest
theme with a Brewmasters tent and a food truck alley. He commented that there will
be a Friday night show open to the public. He commented that they want to work with
Allegiant to get flight, hotel and air show ticket packages. He commented that they will
not have a jet team but are looking for single ship demos but have not gotten the
schedules. He reported that a retired teacher will be taking over the school programs.
20 He commented that there will be a poster contest for the elementary students, aviation
themed essay for the middle school students and rocket building for the high school
students. Commissioner Coppola asked about home schooled children. Mr. Ezzi
commented that the home schooled kids can enter also. Commissioner Coppola
commented that she likes the idea of the flight, hotel and air show tickets. She asked if
25 there is a list of sponsorship prices. Mr. Ezzi commented that they start at \$1,500.00
and there are some customized packages. He suggested going to the air show's website
for information. Mr. Parish commented that he has not always been a fan of the air
show because of the disruption it causes the airport. He commented that working with
Mr. Ezzi and the new team this past year has been a pleasure and welcomes them back.
30 Mr. Ezzi commented that the air show is going to be more active with social media.
Chair Andrews commented that he has started using it in his real estate. Mr. Ezzi
commented that at ICAS they had a session on social media. Commissioner Coppola
asked about the air boss position. Mr. Ezzi commented that one has not been selected
and there is a group in the Tampa area and may get a volunteer. He commented that
35 there is a new circuit of air bosses and the industry is moving toward that system. He
commented that the air show was lucky to have Bob Hall because he did more than
what air bosses do. He commented that the air boss will come in and run the box and
do the schedule. He explained that the air show Board will pick the acts and time slots.
Chair Andrews commented that there are a lot of people who have been waiting for the
40 air show. Mr. Ezzi explained that there will be a media conference and invitations will
send out to everyone when that happens.

14. Citizen's Input**45 15. Commissioner's Comments**

Commissioner Coppola - Commented that she is looking forward to the air show and may have a sponsor lead.

Commissioner Hancik - Had no comments.

Commissioner Seay - Had no comments.

Commissioner Herston - Commented that it is great to see everyone and a great job by staff. He commented that Councilwoman Prafke and the City of Punta Gorda do a good job. He commented that he is disappointed in Charlotte County with regards to Economic Development. He congratulated Commissioner Seay and Chair Andrews on being up for re-election.

Chair Andrews - He thanked everyone for coming and reminded the Board about the Workshop on the By-laws.

16. Adjournment

Meeting adjourned at 9:38 a.m.

Paul Andrews, Chair

Kathleen Coppola, Secretary/Treasurer