

Authority Commissioners

Paul Andrews, Chair
Pam Seay, Vice-Chair
Kathleen Coppola,
Secretary/Treasurer
James Herston, Asst.
Secretary/Treasurer
Robert D. Hancik, A.A.E.
Commissioner



Executive Director
Gary P. Quill

Airport Authority Attorney
Thomas Garrard

Charlotte County Airport Authority AGENDA

May 14, 2015 – 9:00 a.m.
Punta Gorda Airport

1. Call to Order

Reminder to Turn Off Your Cell Phones

2. Invocation - For those who wish to join, please rise for the invocation

3. Pledge of Allegiance

4. Roll Call

5. Additions and/or Deletions to the Agenda

6. Citizen's Input

Note: Anyone wishing to address the Board during this portion of the Meeting must state their name for the record and address their comments to Agenda items only. Each citizen will be allowed no more than two minutes to express their opinion.

7. Consent Agenda

All matters listed under this item are considered routine and action will be accomplished by one motion without separate discussion of each item. If discussion is desired by a Commissioner, that item(s) will be removed from the Consent Agenda and considered separately.

Secretary/Treasurer

Minutes of Workshop – February 24, 2015
Minutes of Regular Meeting – March 19, 2015
Minutes of Regular Meeting – April 9, 2015
Minutes of Workshop – April 9, 2015
Minutes of Emergency Meeting – April 23, 2015

8. Secretary/Treasurer's Report

a) Accounts Receivable

Mrs. Coppola
Mr. Quill

- b) Profit and Loss Statement
- c) Balance Sheet

Mr. Quill
Mr. Quill

9. Committee Reports

- a) Land Use
- b) Economic Development
- c) Personnel
- d) Public Relations/Special Events
- e) Governmental Liaison
- f) Metropolitan Planning Organization
- g) Aviation Activities Report

Mr. Herston
Mr. Andrews
Mrs. Coppola
Mrs. Coppola
Ms. Seay
Mr. Herston
Mr. Hancik

10. Attorney's Report

Attorney Garrard

11. Executive Director's Report

Mr. Quill

- a) Development Update
- b) Misc. Items

12. Old Business

- a) Lobbyist RFP

Mr. Quill

13. New Business

- a) Line of Credit with SunTrust Bank
- b) Gulf Contours Lease (**DELETED**)

Mr. Quill
Mr. Quill

14. Citizen's Input

Note: Anyone wishing to address the Board during this portion of the Meeting must state their name for the record and may address their comments to items discussed during the Meeting or items of interest to the Authority's Board. Each citizen will be allowed no more than two minutes to express their opinion.

15. Commissioner's Comments

16. Adjournment

Agenda Items for May 14, 2015 Meeting

Old Business

- a) **Lobbyist RFP** – The Authority advertised and received four proposals for Lobbyist Services. The Authority Board Members individually scored each of the respondents. Scoring sheets are attached. The Board may wish to have presentations or proceed with selections based on scores.
Recommended action: The Board to decide if presentations are warranted or make a motion to select a firm from the respondent's scores.

New Business

- a) **Line of Credit with SunTrust Bank-** Annual Renewal of our \$1,000,000. Line of Credit with SunTrust Bank. This is to have funds available as a contingency in case of emergencies.
Recommended action: Motion to approve line of credit.
- b) **Gulf Contours Lease** – Staff has reached an agreement with Gulf Contours that they will become current on their rent, the Authority will grant them a new lease at the new rate of \$5.50 per square foot for one year and will give them a one year option should they sell the company or the assets to another entity.